



**NOTICE**

**Sub: Criteria for shortlisting of candidates for Interview and selection process for the post of Assistant Professor Grade II of the Department of Management Studies**

Following shall be the selection process, scheme of examination and manner of drawing final Merit for selection of candidates to the post of Assistant Professor (7<sup>th</sup> CPC Pay Level 10 / Level 11) advertised vide Advertisement No. Estt./2023/Faculty/3336 dated March 15, 2023, on Direct Recruitment basis read in conjunction with subsequent corrigendums.

**A. For Assistant Professor Grade-II (Pay Level 10 / Level11)**

Stage	Type of Examination	Time	Maximum Marks
Stage-I	<b>Multiple Choice-Based Screening Test</b> (For screening the candidates for Teaching demo & Personal Interview)	90 Minutes	150 Marks (75 questions)
Stage-II	<b>Teaching demo and Personal Interview</b> (Shortlisted candidates based on stage-I Test shall be invited for Document Verification, Teaching demo in the department, and personal interview before the selection committee)	The shortlisted candidate will be required to produce original certificates for verification. Teaching demo by the candidate will be of 10 minutes each duration on any of the UG level courses of the respective discipline using blackboard/whiteboard only. The candidate will be required to appear before Selection Committee for a personal interview.	

Question papers will be in the English language only. All questions of the written Examination will be Objective type. For every wrong answer, there will be a negative marking @ 1/4th mark for each wrong answer. Compensatory time for Persons with Benchmark Disabilities (Divyangjan) will be provided as per the extant orders of the Government of India.

**B1. Scheme of Written Examination**

- (i) **Stage-I: Multiple Choice Based Written Examination of 90-minutes duration (Maximum marks 150).**
- All the eligible candidates will be required to appear for a written examination. Those candidates who will qualify in the Written Examination shall only be eligible to appear for a teaching demo and Personal Interview before Selection Committee. All the candidates are required to assess themselves before appearing in the written test about fulfilling his/her eligibility for the post applied for. The written examination shall be held at SVNIT, Surat on the dates to be specified by the institute.
  - No request for relaxation for submission of documents/ change of venue/ date / time of examination/interview shall be considered under any circumstances. The schedule of the written examination, document verification, teaching demo, and personal interview shall be intimated in due course of time.

- c. The written examination (Stage-I) shall be common for the post of Assistant Professor Grade II (Pay Level 10 & Pay Level 11). The merit list for shortlisting candidates will be separate for pay level 10 and pay level 11. The serving Assistant Professor Grade II (Pay Level 10) at SVNIT Surat who has completed one year of service in pay level 10 shall be assessed separately for upgradation to the pay level 11, by a duly constituted selection committee.
- d. A maximum of the top 16 candidates (UR-07, OBC-04, SC-02, ST-02, EWS-01) and 1 Person with Benchmark Disability (over and above the earmarked category) for pay level 10 and maximum of the top 10 candidates (UR-5, OBC-02, SC-01, ST-01, EWS-01) and 1 Person with Benchmark Disability (over and above the earmarked category) for pay level 11 based on the performance in the written examination (Stage-I) of the respective department, will be shortlisted for the Document Verification, Teaching demo, and Personal Interview before Selection Committee. The number of shortlisted candidates may differ if the total number of candidates appeared in the Written Examination are less in number or in case of a tie in the marks secured by the candidates in the written examination etc.
- e. The candidates are required to bring one set of self-attested copies of documents along with the originals including certificates for qualification, experience, NOC, particulars of pay drawn issued from the respective competent authority, category certificate, and proof for credit points claimed, etc., at the time of document verification. In case the candidate is unable to produce the required documents/certificates at the time of document verification, his/her candidature will not be considered.

**(ii) Stage II: Teaching demo and Personal Interview:**

Based on the Written Examination, the candidates will be shortlisted for a teaching demo and personal interview. The teaching demo will be held in the respective Department. For the teaching demo, each candidate is required to teach any UG-level course of the respective discipline for about 10 minutes using a blackboard/whiteboard only.

The Institute reserves the right to restrict the number of candidates to be called for teaching demos and/or Personal Interviews for a particular post. However, the final selection will only be based on performance in the personal Interview.

**Note:**

- Any guidelines/instructions received from the Ministry of Education, Government of India till the date of completion of the Selection process will be made applicable.
- The Date, Time, Venue of examination, teaching demo & interview will be communicated in due course of time. The candidates are requested to regularly check the institute website for all updates.

This is issued with the approval of the Competent Authority.

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**REGISTRAR**